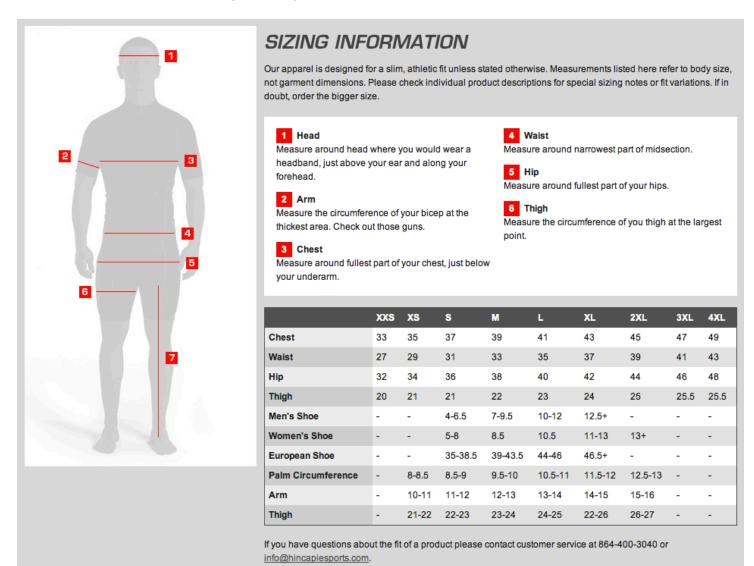
## 2014 Notre Dame Kit Order Instructions: The order deadline is December 5<sup>th</sup>, 2013

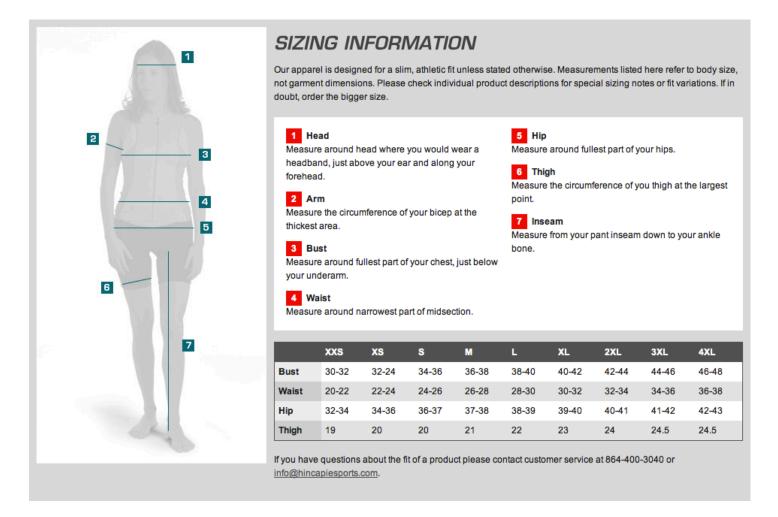
- **Step 1:** Place your order with *Notre Dame Cycling 2014 Kit Order Form.*
- **Step 2:** Pay for your order by mailing check.

## Step 1:

- 1. Please review 2014 kit clothing artwork on the Notre Dame Cycling website <a href="http://blogs.nd.edu/cyclingirish/2014-kit-order-2/">http://blogs.nd.edu/cyclingirish/2014-kit-order-2/</a>.
- 2. Please review product descriptions at the Hincapie website <a href="http://www.hincapie.com/custom/collections/">http://www.hincapie.com/custom/collections/</a>. (copy and paste address if link doesn't work for you.) We will be offering items from the Velocity, Axis, and Element collections as well as Accessories.
- 3. Please review the sizing chart. I cannot stress enough how important this step is! Hincapie clothing is designed to be skintight. Their sizes do not correlate to other manufacturers. It is not safe to assume that if you wear a large in Primal or Pearl Izumi that you will wear a large in Hincapie.

  Unisex items (ex. socks) can be sized off the men's chart.





**Note:** Since this is a custom order, we cannot offer refunds or exchanges for any reason, including sizing issues.

- 4. Email <u>bike@nd.edu</u> to receive the excel *Notre Dame Cycling 2014 Kit Order Form*.
- 5. Fill it out. Pricing is listed on the form. Be sure to fill out your shipping information and the number of units per size you'd like to order.
- **6.** Save the *Notre Dame Cycling 2014 Kit Order Form* as your *Last Name*, *First Name*. E-mail back to <a href="mailto:bike@nd.edu">bike@nd.edu</a> with the subject line: *Last Name*, *First Name* **2014 Kit Order**.
- 7. The receipt of your order will be acknowledged by e-mail.

## Step 2:

- 1. The order form will automatically calculate your total cost.
- 2. Please pay by check to <u>Notre Dame Cycling Club</u>. Payment must be made in advance and sent to:

Emmy Kunce 242 Pasquerilla West Notre Dame, IN 46556

- <u>Please send payment as soon as possible because the team must cover the upfront costs of the order.</u>
- 3. Please do not worry if your check does not clear immediately. We must deposit all money through the appropriate school bureaucracy, which often takes time. If you later have concerns about whether payment was received, please e-mail me at bike@nd.edu.

## Distribution of Orders:

As in past years, the order will not be filled before Christmas. I apologize in advance for anyone who is purchasing a kit to give as a holiday gift. We do not receive much funding from the University, so finding sponsorship to add to our clothing is critical to the team's success. Unfortunately, this process also delays the order timeline. We tentatively anticipate receiving the shipment in late January or early February and then distributing from South Bend immediately.

I would also like to take a quick moment to personally thank you for your continued support of the Notre Dame Cycling team. Without the aid of all of our friends and alumni, we would be unable to achieve all the accomplishments and success that has made us a national-level contender for collegiate cycling.

I urge anyone with questions to contact me at <a href="mailto:bike@nd.edu">bike@nd.edu</a>.

Sincerely,

Michael W. Chifala